2016-17 DECE ETF RFP Scoring Rubric

Program Name:_____

Establish Need in County(ies) Selected: (30 points)   _____
Identify the problems to be addressed by the program/service
Identify a need for the program/service in their area
Identify the specific risk factors present in target population
Demonstrate an understanding of the problem(s)
Include reviews of literature, best practices, state and local data

Program Narrative (20 points)   _____
Give a brief description of the organization's history and structure
Describe what the program intends to achieve
Provide the demographics of the target population and the number of children/families to be served
Include plans for identifying recruiting, involving, retaining, and following-up of target population
If existing program, describe history and relationship with DECE as well as current model developer

Understanding of Model Selected (10 points)   _____
List home visiting model to be utilized in the program
Describe how the model is appropriate for the program criteria and target population
Convey an understanding of staff qualifications, training, caseload limitations, supervision and professional development

Systems Building and Community Partnerships (15 points)   _____
Describe the program's collaboration and coordination plan with other community-based public and private agencies
Demonstrate how the program is not duplicative and coordinates with existing programs in the community

Budget and Budget Justification Narrative (25 points)   _____
Provide completed budget form
Provide detailed line item justification for the items proposed on the budget form in narrative format
Provide salaries for the correct number of employees necessary to staff the home visiting program
Budget accurately for program supplies